



Timeline

- Will MOLST be launched institution-wide or staggered (e.g. in select pilot locations)?
- Which departments, sites, services or units could serve as good pilot locations?
- If implementation will be staggered, what is the timeline for launching MOLST in other locations?
- What is a target date for institution-wide implementation?

Staff Readiness

- Have all key personnel received MOLST training about MOLST?
- Are all key personnel aware of MOLST policy and procedures – especially as they relate to documentation?
- How/where will MOLST information or training resources be made available to staff if needed?
- Where will blank MOLST forms, health care proxy forms, patient education materials be kept?
- Should a “MOLST contact person” be designated per floor, unit, department, etc.? Who could the contact person be (e.g. floor nurse, care coordinator, etc.)? What additional preparation or support will the person need?
- If staff has questions about MOLST, where will they find information or assistance?

Communication

- How will the Launch date be communicated within the institution?
- What internal venues can be used to alert staff about the MOLST launch (e.g. meetings, posters, screen savers, bulletin boards, newsletters, Email notifications)?
- How will information about MOLST be relayed to patients and families?
- How will the Launch date be communicated outside of the institution?
- What other agencies, organizations, health providers, etc. should be alerted about the Launch?
- What community agencies, organizations, health providers are likely to come into contact with MOLST forms as our patients move from one care setting to another?
- What external venues can be used for communicating information about MOLST and the Launch date (e.g. media, professional newsletters, meetings, Email lists, conferences, etc.)?